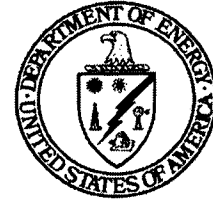




Department of Energy  
National Nuclear Security Administration  
Service Center  
P. O. Box 5400  
Albuquerque, NM 87185



November 23, 2005

Dear Prospective Offeror,

The purpose of this letter is to solicit quotes for a purchase order in support of the U.S. Department of Energy's National Nuclear Security Administration. A model Purchase Order Request is enclosed for your use in preparing your quote.

As indicated in the Request, we expect to award the Purchase Order by December 1, 2005 for a 12-month performance period. **The due date to receive quotes is 3:00 p.m. MST on November 29, 2005.** Quotes received after that date will not be considered. Please forward an electronic copy of your quote via email response to Ms. Geraldine Duran at [gduran@doeal.gov](mailto:gduran@doeal.gov).

The quote must provide prices for each item listed in the Purchase Order Requirements. Any requests for clarification of this Request should be submitted no later than November 29, 2005. Requests for clarification may be submitted via email to Ms. Geraldine Duran at [gduran@doeal.gov](mailto:gduran@doeal.gov) or phone inquiry at (505) 845-4379.

Sincerely,

A handwritten signature in black ink that reads "Cathy E. Harman". The signature is written in a cursive, flowing style.

Cathy E. Harman  
Contracting Officer  
Service Center Support Division

Enclosure